

LONDON EYES, INC.
INTERNATIONAL ACADEMY OF MAKEUP

10600 W. Higgins Rd., Ste. 600
Rosemont, IL 60018
TEL 847-827-7220
www.londoneyesschool.com

17W635 Butterfield Rd., Ste. 130
Oakbrook Terrace, IL 60181
TEL 630-953-8280
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ENROLLMENT AGREEMENT

Student Information

STUDENT NAME: _____

ADDRESS: _____ CITY/STATE/ZIP: _____

PHONE NUMBERS: Home) _____ Cell) _____ Work) _____

EMAIL ADDRESS: _____

DATE OF BIRTH: _____ / _____ / _____ SOCIAL SECURITY #: _____

EMERGENCY CONTACT: _____ RELATIONSHIP: _____ TELEPHONE: _____

Course Registration – Certification Courses

<p align="center">Beauty Makeup Course</p> <p>Introduction to the art of makeup techniques used at beauty salons, special events and department stores.</p>	<p>Course Date: _____</p> <p>No. of weeks: _____</p> <p>Days of week: _____</p> <p>Time: _____</p> <p align="center">AM OR PM</p>	<p>Clock hrs: 50 hrs</p> <p>Tuition: \$1,895.00</p> <p>Registration Fee: \$150.00 included in tuition.</p> <p>Date of Admission: _____</p> <p>Signature: _____</p>
<p align="center">* Creative/Media Makeup Course</p> <p>Ideal for those planning on working in television, print – or as high fashion makeup artists.</p>	<p>Course Date: _____</p> <p>No. of weeks: _____</p> <p>Days of week: _____</p> <p>Time: _____</p>	<p>Clock hrs: 28 hrs</p> <p>Tuition: \$1,095.00</p> <p>Registration Fee: \$150.00 included in tuition.</p> <p>Date of Admission: _____</p> <p>Signature: _____</p>
<p align="center">* Creative/Film & Stage Makeup Course</p> <p>For those who would like to work for TV, Movie or Theatrical Production Companies.</p>	<p>Course Date: _____</p> <p>No. of weeks: _____</p> <p>Days of week: _____</p> <p>Time: _____</p>	<p>Clock hrs: 28 hrs</p> <p>Tuition: \$1,095.00</p> <p>Registration Fee: \$150.00 included in tuition.</p> <p>Date of Admission: _____</p> <p>Signature: _____</p>
<p align="center">Airbrush Master Class</p> <p>This course entails live demos, equipment/product information, special makeup techniques, airbrush bridal makeup, fantasy makeup...etc.</p>	<p>Course Date: _____</p> <p>No. of days: _____</p> <p>Day of week: _____</p> <p>Time: _____</p>	<p>Clock hrs: 7.0 hrs</p> <p>Tuition: \$300.00</p> <p>Registration Fee: \$150.00 included in tuition.</p> <p>Date of Admission: _____</p> <p>Signature: _____</p>
<p align="center">Special F/X Master Class</p> <p>Our Special Effects course prepares students for theatrical work, TV programs and movie productions – requiring special effects skills.</p>	<p>Course Date: _____</p> <p>No. of days: _____</p> <p>Days of week: _____</p> <p>Time: _____</p>	<p>Clock hrs: 16 hrs</p> <p>Tuition: \$650.00</p> <p>Registration Fee: \$150.00 included in tuition</p> <p>Date of Admission: _____</p> <p>Signature: _____</p>

<p align="center">Special F/X Advanced Master Class</p> <p>In our Special F/X Advanced Master Class students will discover how to apply a bald cap, pre-made appliances, facial hair and explore the process involved in gender makeup.</p>	<p>Course Date: _____</p> <p>No. of days: _____</p> <p>Days of week: _____</p> <p>Time: _____</p>	<p>Clock hrs: 16 hrs</p> <p>Tuition: \$650.00</p> <p>Registration Fee: \$150.00 included in tuition</p> <p>Date of Admission: _____</p> <p>Signature: _____</p>
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* * London Eyes Master Course graduates only

* Prerequisites (only one): Beauty Makeup Course, certificate from makeup school, proof of work from cosmetic company/ makeup studio (one year minimum).

NOTICE TO STUDENT:

1. Do not sign this agreement before you have read it or if it contains any blank space.
2. This agreement is a legally binding instrument. Both sides of the contract are binding only when the agreement is accepted, signed, and dated by the authorized official of the school of the admissions officer at the school's principal place of business. Read both sides before signing.
3. You are entitled to an exact copy of the agreement and any disclosure pages you sign.
4. This agreement and the school catalog constitute the entire agreement between the student and the school.
5. Any changes in this agreement must be made in writing and shall not be binding on either the student of the school unless such changes have been approved in writing by the authorized official of the school and by the student or the student's parent of guardian. All terms and conditions of the agreement are not subject to amendment of modification by oral agreement.
6. I understand that should I withdraw from a program or course prior to the completion of said program or course, I am responsible for returning all property including textbooks, when applicable. Costs of books and materials are refundable if returned in good condition.
7. Under the law you have the right, among others, to pay the full amount due and to obtain under certain conditions a partial refund of the finance charge.
8. The school does not guarantee the transferability of credits to another school, college, or university. Credits or coursework are not likely to transfer; any decision on the comparability, appropriateness and applicability of credit and whether credit should be accepted is the decision of the receiving institution.
9. London Eyes is approved by the Division of Private Business and Vocational Schools of the Illinois Board of Higher Education.

STUDENT'S RIGHT TO CANCEL

The student has the right to cancel the initial enrollment agreement until midnight of the fifth business day after the student has been admitted. If the right to cancel is not given to any prospective student at the time the agreement is signed, then the student has the right to cancel the agreement at any time and receive a refund on all monies paid to date within 30 days of cancellation. Cancellation should be submitted to the authorized official of the school in writing.

REFUND POLICY

Any student applying for a program that is discontinued by the school shall receive a complete refund of all fees and/or tuition paid. It is the policy of London Eyes, INC. to issue refunds of tuition and fees in a prompt manner. As a matter of courtesy, students should give written notification to London Eyes, INC., in person or by registered mail, of their intention to withdraw from a program. However, London Eyes, INC. does require written notification of withdrawals as a condition for making refunds.

If no notification is received, and a student has had an unexplained absence of more than fifteen (15) consecutive days, London Eyes shall consider the student to have withdrawn from the program. In all cases, the date of withdrawal shall be the last day of attendance.

Refunds shall be made with 30 days of the last day of the attendance if written notification has been provided to the institution by the student; otherwise, refunds shall be made within 30 days from the date of cancellation by student. London Eyes shall provide written acknowledgment of a student's notification of withdrawal with fifteen (15) calendar days of the postmark date of the notification of withdrawal.

In all instances, refunds shall be based on and computed from the last day of attendance. Any unused portion of a book fee shall be refunded.

TUITION REFUND SCHEDULE

1. When Notice of Cancellation is given before midnight of the 5th business day after the date of enrollment but prior to the first day of class, all application-registration fees, tuition and any other charges shall be refunded to the student. If Notice of Cancellation is given after midnight of the 5th business day following acceptance but prior to the close of business on the student's First Day of class attendance, the school may retain no more than the application-registration fee which may not exceed \$150 or 50% of the tuition cost, whichever is less.
2. When Notice of Cancellation is given after the student's completion of the first day of class attendance but prior to the student's completion of the 5% of the course of instruction, the school may retain the application-registration fee, an amount not to exceed 10% of the tuition and other instructional charges or \$300, whichever is less, and, subject to the limitations of paragraph 12 of this Section, the cost of any books or materials which have been provided by the school.
3. When a student has completed in excess of 5% of the course of instruction London Eyes may retain the application/registration fee but shall retain an amount computed pro-rata by days in class plus 10% of tuition and other instructional charges up to completion an excess of 60% of course of instruction.
4. When a student has completed an excess of 60% of a course of instruction, London Eyes may retain the application/registration fee and the entire tuition and other charges.
5. The refund policy for short courses up to 20 clock hours shall refund pro rata up to 60% of the course of instruction.

6. A student who on personal initiative and without solicitation enrolls, starts and completes a course of instruction before midnight of the 5th business day after the enrollment agreement is signed, is not subject to cancellation provisions of this Section.
7. Deposits or down payments shall become part of tuition.
8. School shall refund all monies paid to it in any of the following circumstances:
 - a) The school did not provide the prospective student with a copy of the student's valid enrollment agreement and a current catalog or bulletin.
 - b) The school cancels or discontinues the course of instruction in which the student has enrolled.
 - c) The school fails to conduct classes on days or times scheduled, detrimentally affecting the student.
9. School has no refund policy that returns more money to a student than those policies prescribed in this Section.
10. Applicants not accepted by the school shall receive a refund of all tuition and fees paid within 30 days after the determination of non-acceptance is made. When a student enrolls in a program lasting longer than 12 months and withdraws during the first 12 months, the refund formula shall be based on tuition. London Eyes shall refund 100% of any tuition collected for the obligation beyond the 12 months. (Tuition refund schedule available for short classes).

Student Acknowledgements:

1. I hereby acknowledge receipt of the schools catalog, which contains information describing programs offered, and equipment or supplies provided. The school catalog is included as part of this enrollment agreement and I acknowledge that I have received a copy of this catalog.
Student Initials _____
2. I have carefully read and received an exact copy of this enrollment agreement.
Student Initials _____
3. I understand that the school may terminate my enrollment if I fail to comply with attendance, academic, and financial requirements or if I fail to abide by established standards of conduct, as outlined in the school catalog. While enrolled in the school, I understand that I must maintain satisfactory academic progress as described in the school catalog and that my financial obligation to the school must be paid in full before a certificate or credential may be awarded.
Student Initials _____
4. I hereby acknowledge that the school has made available to me all required disclosure information listed under the Consumer Information section of this Enrollment Agreement.
Student Initials _____
5. The school does not guarantee the transferability of credits to another school, college, or university. Credits or coursework are not likely to transfer; any decision on the comparability, appropriateness and applicability of credit and whether credit should be accepted is the decision of the receiving institution.
Student Initials _____
6. I understand that the school does not guarantee job placement to graduates upon program completion.
Student Initials _____
7. I understand that complaints, which cannot be resolved by direct negotiation with the school in accordance to its written grievance policy, may be filed with the Illinois Board of Higher Education, 1 N. State Capitol Plaza, Suite 333 Springfield, IL 62701 or at www.ibhe.org, <http://complaints.ibhe.org/>
Student Initials _____

CONSUMER DISCLOSURE INFORMATION**Reporting Period: July 1, 2014 - June 30, 2015**

DISCLOSURE REPORTING CATEGORY	Makeup Courses	Beauty Makeup Course	Creative/ Media Makeup Course	Airbrush Master Class	Creative/ Film & Stage Course
A) For each program of study, report:					
1) The number of students who were admitted in the program or course of instruction* as of July 1 of this reporting period.	271	185	59	27	—
2) The number of additional students who were admitted in the program or course of instruction during the next 12 months and classified in one of the following categories:					
a) New starts	185				
b) Re-Enrollments	86				
c) Transfers into the program from other programs at the school	0				
3) The total number of students admitted in the program or course of instruction during the 12-month reporting period (the number of students reported under subsection A1 plus the total number of students reported under subsection A2).	271				
4) The number of students enrolled in the program or course of instruction during the 12-month period who:					
a) Transferred out of the program or course and into another program or course at the school	0				
b) Completed or graduated from a program or course of instruction	271				
c) Withdrew from the school	0				
d) Are still enrolled	0				
5) The number of students enrolled in the program or course of instruction who were:					
a) Placed in their field of study	No record				
b) Placed in a related field	No record				
c) Placed out of the field	No record				
d) Not available for placement due to personal reasons	No record				
e) Not Employed	No record				
B1) The number of students who took a State licensing examination or professional certification examination, if any, during the reporting period.	271				
B2) The number of students who took and passed a State licensing examination or professional certification examination, if any, during the reporting period.	271				
C) The number of graduates who obtained employment in the field who did not use the school's placement assistance during the reporting period; such information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.	62				
D) The average starting salary for all school graduates employed during the reporting period; this information may be compiled by reasonable efforts of the school to contact graduates by written correspondence.	\$12 - 20/hr				

The student acknowledges receiving a copy of this completed agreement, the school catalog, and written confirmation of acceptance prior to signing this contract. The student by signing this contract acknowledges that he/she has read this contract, understands the terms and conditions, and agrees to the conditions outlined in this contract. It is further understood that this agreement supersedes all prior contemporaneous verbal or written agreements and may not be modified without the written agreement of the student and the School Official. The student and the school will retain a copy of this agreement.

Signature of Student _____ Date _____

Signature of Parent (if student is a minor) _____ Date _____

Signature of School Advisor _____ Date _____